

Teaching Policy:

- No individual or group using GBC facilities may teach or promote doctrine contrary to the GBC Statement of Faith nor may they advocate practices contrary to the GBC Church Covenant to those within the GBC Homeschool Co-op. All non-GBC members who teach using GBC facilities must sign the Doctrinal Affirmation Form.
- Teachers and assistants are expected to arrive on time. As much notice as possible should be given for unexpected delays or absences to sickness, emergency, etc. Teachers and assistants should make arrangements for a substitute teacher or assistant if they know in advance that they will be absent due to traveling, appointments, etc., and email or call the Leaders as well.

Parents / Caregivers:

- There should always be a parent/caregiver accompanying a child. That parent/caregiver is responsible to sit with and assist the child in class, to discipline the child as necessary and to take care of the family's co-op responsibilities such as teaching, cleaning and helping
- The Parent/caregiver is to stay in co-op areas at all times while their children are attending Co-op. If there is an emergency, the parent/caregiver may ask another parent/caregiver to be responsible for their child while they attend the emergency. They then must inform the Co-op leader and/or teacher of the arrangement that has been made for their child.
- When a parent / caregiver cannot be with their child personally (due to having multiple children, scheduling conflicts, emergency, etc.), then the parent / caregiver will make a specific arrangement with another parent / caregiver who will be present to be responsible for their child. All children are to have an adult responsible for him / her at all times while on church property. This responsibility is not to be placed upon the class teacher unless specifically arranged with that teacher.
- Parents/caregivers are required to take turns teaching and / or being the helper on duty. See the Co-op Leadership for further information.
- Parents/caregivers should arrive on time with their children.
- Parents/caregivers shall be responsible for the conduct and discipline of their children at all times. Children who behave inappropriately during a class or group activity while away from their parents will be lovingly corrected by the adult in charge. A child that behaves inappropriately and is not corrected by the parent/caregiver is subject to being corrected by the teacher / adult in charge. Children that are disruptive in class or do not follow the Code of Conduct below are subject to the general GBC Discipline policy for children as follows: "A child that disrupts is given three warnings. On the second warning they are to be isolated to a chair separate from the rest of the group for the remainder of the class time. The parent is to be notified after class. On the third warning the child is to be sent to the Leadership and the matter will be discussed with the parent / guardian. A child that reaches the third warning twice within a four-week period will not be allowed to attend for a period of one month."
- Everyone cleans their assigned zones. Parents/caregivers and their children are required and responsible for their assigned cleaning duties for that day. Building cleanliness and arrangement of property is to be maintained and left at least as good as it was found.

Code of Conduct:

- All students and parents will conduct themselves in a manner that reflects positively on Christ, on homeschooling, and on our families at all times.
- Be on time, be prepared, and be willing to participate in all classes. Please remember the class instructor has made a commitment and has spent time preparing for each student. Students that come unprepared can be sent to the study hall at the discretion of the teacher. An unprepared student can be a hindrance to the proper progression of the class.
- Language should always be God-honoring, excellent, sound, respectful and gracious seeking to encourage and build up one another. All those on the church property (Parents/caregivers & students) are to refrain from all cursing, blasphemy, profanity, rudeness, or disrespect, and language that is obscene, suggestive of inappropriate behavior or ideas, foul, abusive, mean spirited or takes the Lord's name in vain.
- No hitting, slapping, pushing, biting, scratching, etc. will be tolerated.
- Parents/Caregivers and students are to be reminded that they represent the Lord Jesus Christ in the manner of dress that they choose. Clothing should be modest, adequately covering all private body parts including the midriff, cleavage and no form-fitting clothing, visible undergarments or spaghetti strap tops will be allowed. Shorts and skirts should be an appropriate, conservative length. Let's honor one another and not be a cause of stumbling to our brothers or sisters.
- Clothing and other items (jewelry, backpacks, etc.) should not include emblems or writing that are directly or implicitly lewd, offensive, vulgar, obscene or promote ideas and/or groups that violate GBC's statement of faith or bring dishonor to our Lord Jesus Christ.
- Non-educational usage of electronic devices is prohibited except for usage by a parent / caregiver for emergency situations only. (Parents/caregivers set the example for the children). Parents who need to work / conduct business while the cooperative is in session must arrange for another parent / caregiver to be responsible for their child and then use their electronic device (cell phone, computer, etc.) in an area away from children. A separate room can be provided for these purposes.
- No public displays of affection between boys and girls.
- Children are to be supervised at all times. An adult must be in the play area if used.
- Children are expected to be in their appropriate class during co-op time. Children under 7 are not permitted anywhere on the property without the accompaniment of an adult or siblings over the age of 12. Children 7 and over must have permission from their teacher to be outside of class and must remain in appropriate areas at all times.
- For the child's safety and that of others, please no running and/or chasing in the building unless it is specifically part of a supervised indoor game.
- The downstairs bathrooms are specifically designated for usage according to biological sex only (and nursery workers who may be toileting young children of the opposite sex)
- No food or drink except water is allowed in the sanctuary at any time
- No Alcoholic beverages are allowed to be served or consumed on the church property.
- No Smoking, vaping, marijuana (in any form) or illegal drug usages is permitted on the church property.
- Only those areas specifically needed for Co-op activity are to be used. No one from the group may wander around the facilities not designated for Co-op usage. See Co-op Leadership for

more information. Please stay away from the Pastor's home, yard and garage unless invited by him or a member of his family. (You may go to the house to get him or his wife).

- The "Pond" area is off limits unless by special permission
- Please note that deer ticks are common to this area. If you go into the grass / field / woods areas, please check for ticks if the temperature is above 400F
- Climbing trees on the property will not be allowed, for the child's safety and insurance reasons.

Church Property:

- Show respect for the building and church property. Building cleanliness and arrangement of property is to be maintained and left at least as good as it was found. Remember that we are guests in the building. See your cleaning assignment for the day.
- GBC office supplies and equipment; kitchen supplies and equipment; sound and media equipment and musical instruments may be used only as specifically allowed in the permission granted for the use of the facilities.
- Church equipment must be returned to original placement, unless other arrangements are made prior to the event.
- All inside room lights and air conditioners are to be turned off and the exterior doors locked upon departure. If you have changed the thermostat, please reset it to its default "use schedule" so that is not on "hold."
- Any local, New York State or Federal laws that may be applicable to the usage of GBC facilities and equipment are to be followed.

NOTE: Any person purposely violating the code of conduct or facility usage guidelines are subject to removal from the property by the person(s) responsible to GBC for the use of its facilities, or by any GBC Trustee or designated GBC agent.

Illness Policy

Anyone with the following conditions should be symptom free for 24 hours prior to returning to the co-op. If your child is on antibiotics, it should be 24 hours since the first dose.

1. Fever (within the last 24 hours 100.4 or greater)
2. Colored mucous (yellow or green snotty nose)
3. Diarrhea, vomiting, or nausea
4. Ear drainage
5. Virus or infection (known to be contagious)
6. Rashes of unknown origin
7. Head lice
8. Any of the following new or worsening symptoms from an unknown cause
 - Cough, Shortness of breath or difficulty breathing
 - Fatigue (More tired expected for current activity level)
 - Severe muscle and body aches (not due to physical exercise)
 - Headache
 - Loss of taste or smell
 - Sore throat
 - Congestion or runny nose

I have read and understand the provisions of the GBC Homeschool CO-OP Code of Conduct. I agree to abide by them. I understand that willful violation of the code of conduct or facility usage guidelines could result in removal from the property by the person(s) responsible to GBC for the use of its facilities, or by any GBC Trustee or designated GBC agent. I further understand that chronic failure to abide by the provisions of the GBC Homeschool CO-OP Code of Conduct could result in suspension or even expulsion from the homeschool cooperative after review by the church leader overseeing the cooperative.

Parent's Name - Please print

Student's name - Please print

Parent's Signature:

Student's Signature

Date