

Grace Bible Church Facility Use Request Form- Member Form

Name: _____

Address: _____

Phone Number: _____ mobile _____ Email _____

Please mark whether you are a:

_____ GBC Member. _____ GBC Sponsored Ministry

Please state your purpose & mission

Describe the proposed event / activity (If for a Wedding, request the Wedding Policy Form)

Requested date for usage: _____ Requested time period: _____

Estimated number of attendees: _____

Rooms / Facilities needed (Check all that apply)

_____ Upstairs Sanctuary _____ Classrooms (# _____) _____ Kitchen _____ Pavilion _____ Field

Equipment, room setup, or audio-visual needs:

I (the User) affirm that:

1. I understand that my use of these facilities is subject to approval by the GBC Elders, which is conditioned in part on my agreement to the requirements set forth in the "Facility Usage Policy," a copy of which I have read and understood.
2. I understand that upon approval of my facility usage request, I may need to provide a security deposit and may be charged a minimal maintenance fee as determined by the Elders. If I am to be charged, the amounts will be discussed with me and agreed upon prior to the usage of the facility.
3. I understand that I will be held responsible for any damages to or theft of GBC property that occurs during my groups usage of the GBC facilities.
4. I understand that Grace Bible Church believes that disputes are to be worked out between parties pursuant to Matthew 18 and 1 Corinthians 6 without recourse to the courts. Accordingly, I agree to resolve any disputes through Christian mediation.
5. I understand that any local, New York State or Federal laws that may be applicable to the usage of GBC facilities and equipment are to be followed

Summary of Facility Use Guidelines

*Only those areas specifically needed for the activity are to be used. No one from the group may wander around the facilities not designated for usage. Please stay away from the Pastor's home, yard and garage unless invited by him or a member of his family.

*Children are to be supervised at all times. An adult must be in the play area if used.

- *The “Pond” area is off limits unless by special permission
 - *Please note that deer ticks are common to this area. If you go into the grass / field / woods areas, please check for ticks if the temperature is above 40°F
 - *Food and beverages are not allowed in the upstairs worship area except by special arrangement.
 - *No alcoholic beverages are allowed to be served or consumed on the church property.
 - *No smoking, vaping, marijuana (in any form) or illegal drug usage is permitted on the church property.
 - *The downstairs bathrooms are specifically designated for usage according to biological sex only (and nursery workers who may be toileting young children of the opposite sex)
 - *Abusive or foul language, cursing, blasphemy and violent behavior are strictly prohibited on church property.
 - *Church equipment must be returned to original placement, unless arranged by otherwise prior to the event.
 - *All inside room lights are to be turned off and the doors locked upon departure
- NOTE: Any person violating the facility usage guidelines are subject to removal from the property by the person(s) responsible to GBC for the use of its facilities, or by any GBC Trustee or designated GBC agent.

Name: _____ Date: _____
Please Print

Signature

Signatures of any additional responsible parties: _____

